



Dear Parents

We look forward to this year as we continue to develop our students' sense of pride in our school. Through working together as parents, teachers and students we hope to continue to build and instil greater pride in our school. Developing a sense of community and responsibility we will ensure that all students are part of a school that has a fine reputation.

Please read the following guidelines in preparation for 2011.

### Hats

- All hats must be of the new design with the Trinity logo.
- Hats should be clean and neat with NO graffiti.
- They should be clearly named on the inside but not on the brim.
- They are worn all year round – Terms 1 and 4 when outside and Terms 2 and 3 as the UV index requires.

### PE Uniform

- Students are NOT to come to school or leave in PE uniform, except after co-curricular.
- The correct uniform is to be worn i.e. white Trinity PE socks, Trinity shorts, plain dark blue track pants if required, Trinity PE or House T-shirts and Trinity Rugby jumpers.
- Please be aware when PE takes place so that the uniform is not 'in the wash'.
- On the very rare occasion that there might be a problem, please put a note in the diary, next to that day, with a parent signature.

### Diary

- The diary is the official communicator between parents, students and teachers. Please sign the diary at the end of each week as this indicates that you have seen all communication for that week. You may wish to see it nightly as this indicates homework that students have.
- Sign any notes you write with a legible signature.
- Sign notes which are written in by teachers as they will know that they have been seen.
- Diaries should be kept clean, graffiti free and in good condition.

### Hair

- Hair should be neat and one natural colour.
- If required, girls need to tie hair up with **red, dark blue, gold or white** ribbons/ties only.
- Boys should be clean shaven.

### Detentions

- The detention system is a policy of Trinity College.
- Parents will be notified via the diary of any detentions. This note **must** be signed.
- Detentions are transferred if the student is away sick.
- If students have a job after school then they will have to rearrange their shift.
- Should transport home be an issue then alternative arrangements will have to be made which may inconvenience the family.

Ideally, students shouldn't have detentions. Please stress on them that they are in control of the decisions they take and therefore the responsibility of the consequence, and possible family disruption, is theirs.

We look forward to working together to ensure your child's time at Trinity College is productive and successful.

Heads of Pastoral Care